

**Office of the City Clerk  
City of Ketchikan, Alaska**

**Kim Stanker, City Clerk  
Taylor Lee, Deputy City Clerk**

---

To: Mayor and City Council

From: Kim Stanker, City Clerk

Date: November 9, 2020

Subject: Liquor License Renewal Applications

**Beverage Dispensary:**

For: Lucky Stars, Inc. d/b/a Arctic Bar  
Norton Enterprises, Inc. d/b/a The Potlatch Bar

Attached are:

- (1) Memorandums from the Police Department indicating no objection.
- (2) Memorandums from the Borough Revenue Office regarding sales tax.
- (3) Memorandums from the Fire Department stating no objection.
- (4) Memorandums from Planning and Zoning stating no objection.

**Recommended Motion:**

I move the City Council approve the liquor license renewal applications for Beverage Dispensaries License No. 306 – Lucky Stars, Inc. d/b/a Arctic Bar, 509 Water Street, Ketchikan, AK 99901 and License No. 916 – Norton Enterprises, Inc. d/b/a The Potlatch Bar, 126 Thomas Street, Ketchikan, AK 99901.



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce,  
Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

October 23, 2020

City of Ketchikan

Ketchikan Gateway Borough

Via Email: [boroclerk@kgbak.us](mailto:boroclerk@kgbak.us) ; [deputyclerk@kgbak.us](mailto:deputyclerk@kgbak.us) ; [kims@city.ketchikan.ak.us](mailto:kims@city.ketchikan.ak.us) ; [taylorl@ktn-ak.us](mailto:taylorl@ktn-ak.us)

**Re: Notice of Liquor License Renewal Application**

License Number	DBA	Type	City	Borough	Community Council
306	Arctic Bar	Beverage Dispensary	Ketchikan	Ketchikan Gateway Borough	NONE

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce,  
Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

October 21, 2020

Owner: Lucky Stars Inc  
DBA: Arctic bar  
Via Email: [arcticbar69@yahoo.com](mailto:arcticbar69@yahoo.com)

Re: Liquor License # 306

Dear Applicant:

I have received your application for renewal of your liquor license. Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to your local governing body, your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body will have 60 days to protest the renewal of your license or waive protest.

Your application will be scheduled for the **January 2021** board meeting for Alcoholic Beverage Control Board consideration.

The Zoom link and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us via email at [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov) if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Randi Baker".

Randi Baker  
Occupational Licensing Examiner



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Master Checklist: Renewal Liquor License Application

Doing Business As:	Arctic Bar	License Number:	306
License Type:	Beverage Dispensary		
Examiner:	Randi	Transaction #:	1358685

Document	Received	Completed	Notes
AB-17: Renewal Application	10/20	10/20	
App and License Fees	10/20	10/20	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input type="checkbox"/>	<input type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input type="checkbox"/>	<input type="checkbox"/>

LGB 1 Response: KGB      LGB 2 Response: City of Ketchikan

☐ Waive    ☐ Protest    ☐ Lapsed    ☐ Waive    ☐ Protest    ☐ Lapsed



Alaska Alcoholic Beverage Control Board

## Form AB-17: 2021/2022 License Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Establishment Contact Information

Licensee (Owner):	Lucky Stars Inc.	License #:	306
License Type:	Beverage Dispensary		
Doing Business As:	Arctic Bar		
Premises Address:	509 Water St.; Ketchikan, AK 99901		
Local Governing Body:	City of Ketchikan KGB		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

### Section 1 – Licensee Contact Information

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Kara Jones	Contact Phone:	907-821-6902
Contact Email:	arcticbar69@yahoo.com		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

AMCO

OCT 20 2020



## Form AB-17: 2021/2022 License Renewal Application

## Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:

10027805

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).**DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.**

- Corporations of any type *including non-profit* must list **ONLY** the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list **ONLY** the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, *including Limited Partnerships* must list **ONLY** the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You **must** list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	Paula Weisel				
Title(s):	treasure president, shareholder	Phone:	907-225-8759	% Owned:	70
Mailing Address:	Box 8962				
City:	Ketchikan	State:	Alaska	ZIP:	99901

Name of Official:	Kara Jones				
Title(s):	Shareholder, vice-president Director, Secretary	Phone:	907-821-1800	% Owned:	30
Mailing Address:	6104 Lermo Dr.				
City:	Ketchikan	State:	AK	ZIP:	99901

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

AMCO





## Form AB-17: 2021/2022 License Renewal Application

## Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

**READ BEFORE PROCEEDING:** Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

**If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.**

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

## Section 4 – License Operation

Check **ONE BOX** for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- |   | 2019                                | 2020                                |
|---|-------------------------------------|-------------------------------------|
| 1. The license was <b>regularly operated continuously</b> throughout each year. (Year-round)  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was <b>only operated during a specific season</b> each year. (Seasonal)<br><i>If your operation dates have changed, list them below:</i><br>_____ to _____   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/>            | <input type="checkbox"/>            |

**If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.**

## Section 5 – Violations and Convictions

Have **ANY** Notices of Violation been issued for this license **OR** has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020?

Yes ☐ No ☒

*If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)*

*If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.*

AMCO



# Alaska Alcoholic Beverage Control Board

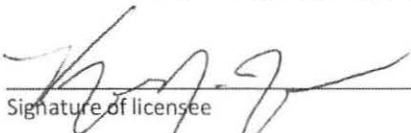
## Form AB-17: 2021/2022 License Renewal Application

### Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

  
Signature of licensee  
Kiera O. Jones  
Printed name of licensee



Erin Avila  
Signature of Notary Public

Notary Public in and for the State of: AKUSA

My commission expires: 05/12/2023

Subscribed and sworn to before me this 5 day of Oct, 2020.

**Restaurant/Eating Place** applications must include a completed AB-33: Restaurant Receipts Affidavit

**Recreational Site** applications must include a completed Recreational Site Statement

**Tourism** applications must include a completed Tourism Statement

**Wholesale** applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

**Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.**

#### FOR OFFICE USE ONLY

License Fee:	\$ <u>2,500.00</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$ <u>2,800.00</u>
Total Fees Due:					\$

AMCO



Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS & PROFESSIONAL  
LICENSING**

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download /  
Corporations / Entity Details

## ENTITY DETAILS

### Name(s)

Type	Name
Legal Name	Lucky Stars Inc.

Entity Type: Business Corporation

Entity #: 10027805

Status: Good Standing

AK Formed Date: 3/11/2015

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2021 [File Biennial Report](#)

Entity Mailing Address: 509 WATER ST, KETCHIKAN, AK 99901

Entity Physical Address: 509 WATER ST, KETCHIKAN, AK 99901

### Registered Agent

Agent Name: Paula Weisel

Registered Mailing Address: BOX 8962, KETCHIKAN, AK 99901

Registered Physical Address: 317 WASHINGTON ST, KETCHIKAN, AK 99901

### Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	Kara Jones	Director, Secretary, Shareholder, Vice President	30.00
	Paula Weisel	President, Shareholder, Treasurer	70.00

## Filed Documents

Date Filed	Type	Filing	Certificate
3/11/2015	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
3/16/2015	Initial Report	<a href="#">Click to View</a>	
12/30/2016	Biennial Report	<a href="#">Click to View</a>	
10/31/2019	Admin Dissolution		<a href="#">Click to View</a>
1/06/2020	Biennial Report	<a href="#">Click to View</a>	
1/06/2020	Reinstatement		<a href="#">Click to View</a>

COPYRIGHT © STATE OF ALASKA · [DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT](#) ·

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**ARCTIC BAR**

509 WATER ST, KETCHIKAN, AK 99901

owned by

LUCKY STARS INC.

is licensed by the department to conduct business for the period

March 13, 2020 to December 31, 2021  
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Anderson  
Commissioner

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**ARCTIC BAR**

509 WATER ST, KETCHIKAN, AK 99901

owned by

LUCKY STARS INC.

**ENDORSEMENT: 1028245 - 1**

Effective March 13, 2020 through December 31, 2021

This business license has an endorsement for the physical address shown below:

509 WATER ST, KETCHIKAN, AK 99901



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Anderson  
Commissioner

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/21/2020

ABC BOARD

LIQUOR LICENSE

2021 - 2022

306

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

1104

D/B/A: Arctic Bar  
509 Water Street

Mail Address:  
Lucky Stars Inc.  
509 Water Street  
Ketchikan, AK 99901

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

[ ] Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

DIRECTOR

04-900 (REV 9/09)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/21/2020

ABC BOARD

LIQUOR LICENSE

2021 - 2022

306

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

D/B/A: Arctic Bar  
509 Water Street

Mailing Address:  
Lucky Stars Inc.  
509 Water Street  
Ketchikan, AK 99901

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

[ ] Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 9/09)



## Taylor Lee

---

**From:** Eric Mattson  
**Sent:** Monday, October 26, 2020 3:58 PM  
**To:** Taylor Lee  
**Cc:** Joseph White  
**Subject:** RE: Liquor License Renewal Application

Good Afternoon,

The police department has no objections to this renewal.

Eric Mattson  
Deputy Chief  
Ketchikan Police Department  
(907)225-6631

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Monday, October 26, 2020 3:45 PM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; jonathanl@kgbak.us; charlannet@kgbak.us; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Eric Mattson <EricM@City.Ketchikan.Ak.Us>; Andrew Berntson <AndrewB@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** Lucky Stars Inc. d/b/a Arctic Bar

Please respond by **November 11, 2020** in order to put it on the agenda for City Council consideration at the November 19, 2020 meeting.

## Taylor Lee

---

**From:** Charlanne Thomas <charlannet@kgbak.us>  
**Sent:** Monday, October 26, 2020 4:22 PM  
**To:** Taylor Lee; Joseph White; Jonathan Lappin; Scott Brainard; Corey Bingham; Eric Mattson; Andrew Berntson  
**Cc:** Kim Stanker  
**Subject:** RE: Liquor License Renewal Application

### CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This business is current on all applicable taxes.

Thank you



*Charlanne J Thomas*  
*Accounting Supervisor*  
*Ketchikan Gateway Borough*  
*1900 First Avenue, Suite 118*  
*Ketchikan, AK 99901*  
*(907) 228-6613*  
*(907) 228-6698 fax*  
*<https://www.kgbak.us/>*



**From:** Taylor Lee [mailto:taylorl@City.Ketchikan.Ak.Us]  
**Sent:** Monday, October 26, 2020 3:45 PM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; Jonathan Lappin <jonathanl@kgbak.us>; Charlanne Thomas <charlannet@kgbak.us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Eric Mattson <EricM@City.Ketchikan.Ak.Us>; Andrew Berntson <AndrewB@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

## Taylor Lee

---

**From:** Jonathan Lappin <jonathanl@kgbak.us>  
**Sent:** Monday, October 26, 2020 4:54 PM  
**To:** Taylor Lee; Joseph White; Charlanne Thomas; Scott Brainard; Corey Bingham; Eric Mattson; Andrew Berntson  
**Cc:** Kim Stanker; Richard Harney  
**Subject:** RE: Liquor License Renewal Application

### CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

The Planning Department has no reason to recommend an objection .

Jonathan Lappin, AICP  
Associate Planner

---

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Monday, October 26, 2020 3:45 PM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; Jonathan Lappin <jonathanl@kgbak.us>; Charlanne Thomas <charlannet@kgbak.us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Eric Mattson <EricM@City.Ketchikan.Ak.Us>; Andrew Berntson <AndrewB@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** Lucky Stars Inc. d/b/a Arctic Bar

Please respond by **November 11, 2020** in order to put it on the agenda for City Council consideration at the November 19, 2020 meeting.

Taylor Lee

## Taylor Lee

---

**From:** Corey Bingham  
**Sent:** Tuesday, October 27, 2020 8:28 AM  
**To:** Taylor Lee  
**Subject:** RE: Liquor License Renewal Application

Taylor,

The Building Division has no objections to this renewal.

Thanks!

Corey Bingham  
Building Official  
(907) 228-4737  
[coreyb@ktn-ak.us](mailto:coreyb@ktn-ak.us)



**From:** Taylor Lee <[taylorl@City.Ketchikan.Ak.Us](mailto:taylorl@City.Ketchikan.Ak.Us)>  
**Sent:** Tuesday, October 27, 2020 8:07 AM  
**To:** Corey Bingham <[coreyb@City.Ketchikan.Ak.Us](mailto:coreyb@City.Ketchikan.Ak.Us)>  
**Subject:** RE: Liquor License Renewal Application

Hi Corey-

Good morning! What are the objections?

Thank you,

Taylor

**From:** Corey Bingham <[coreyb@City.Ketchikan.Ak.Us](mailto:coreyb@City.Ketchikan.Ak.Us)>  
**Sent:** Tuesday, October 27, 2020 7:43 AM  
**To:** Taylor Lee <[taylorl@City.Ketchikan.Ak.Us](mailto:taylorl@City.Ketchikan.Ak.Us)>  
**Subject:** RE: Liquor License Renewal Application

Taylor,

The Building Division has objections to this renewal.



## Taylor Lee

---

**From:** Scott Brainard  
**Sent:** Tuesday, October 27, 2020 3:20 PM  
**To:** Taylor Lee  
**Subject:** Re: Liquor License Renewal Application

Hi Taylor,

The Arctic Bar is due for a fire inspection, which has been scheduled for November 2nd at 11 AM. The owner has requested to be present during the inspection. We will notify you when we have completed the inspection.

Scott

On Oct 26, 2020, at 3:44 PM, Taylor Lee <[taylorl@City.Ketchikan.Ak.Us](mailto:taylorl@City.Ketchikan.Ak.Us)> wrote:

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** Lucky Stars Inc. d/b/a Arctic Bar

Please respond by **November 11, 2020** in order to put it on the agenda for City Council consideration at the November 19, 2020 meeting.

Taylor Lee  
Deputy City Clerk  
334 Front Street  
Ketchikan, AK 99901  
907.228.5604  
[taylorl@ktn-ak.us](mailto:taylorl@ktn-ak.us)  
<image001.png>

<306 Arctic bar CRA BD.pdf><306 LGB Notice - City of Ketchikan KGB 102320.pdf>



## Taylor Lee

---

**From:** Scott Brainard  
**Sent:** Monday, November 2, 2020 4:38 PM  
**To:** Taylor Lee; Joseph White; jonathanl@kgbak.us; charlannet@kgbak.us; Corey Bingham; Eric Mattson; Andrew Berntson  
**Cc:** Kim Stanker; Gretchen O'Sullivan  
**Subject:** RE: Liquor License Renewal Application

Taylor,

This facility is current on inspections and the Fire Department has no reason to recommend an objection.

*Scott Brainard*

Acting Fire Chief  
Ketchikan Fire Department  
70 Bawden Street  
Ketchikan, AK 99901  
Tel: [\(907\) 228-2362](tel:(907)228-2362)  
Cel: [\(907\) 617-1396](tel:(907)617-1396)



---

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Monday, October 26, 2020 3:45 PM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; jonathanl@kgbak.us; charlannet@kgbak.us; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Eric Mattson <EricM@City.Ketchikan.Ak.Us>; Andrew Berntson <AndrewB@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**



THE STATE  
of ALASKA  
GOVERNOR MIKE DUNLEAVY

Department of Commerce,  
Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

November 6, 2020

City of Ketchikan

Ketchikan Gateway Borough

Via Email: [boroclerk@kgbak.us](mailto:boroclerk@kgbak.us) ; [deputyclerk@kgbak.us](mailto:deputyclerk@kgbak.us) ; [kims@city.ketchikan.ak.us](mailto:kims@city.ketchikan.ak.us) ; [taylorl@ktn-ak.us](mailto:taylorl@ktn-ak.us)

**Re: Notice of Liquor License Renewal Application**

License Number	DBA	Type	City	Borough	Community Council
916	The Potlatch Bar	Beverage Dispensary	Ketchikan	Ketchikan Gateway Borough	NONE

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/30/2020

ABC BOARD

**LIQUOR LICENSE**  
**2021 - 2022**

916

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

1104

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

D/B/A: The Potlatch Bar  
126 Thomas St

Mail Address:  
Norton Enterprises Inc  
PO Box 6615  
Ketchikan, AK 99901

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

  
DIRECTOR

04-900 (REV 9/09)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/30/2020

ABC BOARD

**LIQUOR LICENSE**  
**2021 - 2022**

916

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

D/B/A: The Potlatch Bar  
126 Thomas St

Mailing Address:  
Norton Enterprises Inc  
PO Box 6615  
Ketchikan, AK 99901

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

**COPY**  
DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 9/09)





Alaska Alcoholic Beverage Control Board

## Master Checklist: Renewal Liquor License Application

Doing Business As:	Potlatch Bar	License Number:	916
License Type:	Beverage Dispensary		
Examiner:	OF	Transaction #:	1358719

Document	Received	Completed	Notes
AB-17: Renewal Application	10/20	10/30	
App and License Fees	10/20		

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LGB 1 Response: [City of Ketchikan \(KGB\)](#)

LGB 2 Response: [N/A](#)

☐

Waive

☐

Protest

☐

Lapsed

☐

Waive

☐

Protest

☐

Lapsed



Alaska Alcoholic Beverage Control Board

## Form AB-17: 2021/2022 License Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Establishment Contact Information

Licensee (Owner):	Norton Enterprises Inc	License #:	916
License Type:	BEVERAGE DISPENSARY		
Doing Business As:	The Potlatch Bar		
Premises Address:	126 THOMAS ST.		
Local Governing Body:	CITY OF KETCHIKAN (Ketchikan Gateway Borough)		
Community Council:	NONE		

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

### Section 1 – Licensee Contact Information

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	LEO W. NORTON	Contact Phone:	(907) 225-4855
Contact Email:	potlatchbar@kpsnet.net		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			





## Alaska Alcoholic Beverage Control Board

## Form AB-17: 2021/2022 License Renewal Application

## Section 2 – Entity or Community Ownership Information

## Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	103904 <i>LY</i>
-----------------------	------------------

**READ BEFORE PROCEEDING:** Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within **10 days** of the change and **must be accompanied by** a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for **each new officer** with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The **only exception** to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

## DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of **any** type including non-profit must list **ONLY** the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of **any** type must list **ONLY** the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of **any** type, including Limited Partnerships must list **ONLY** the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	LEO W. NORTON			
Title(s):	PRESIDENT VICE PRESIDENT SECRETARY MANAGING OFFICER	Phone:	(907) 225-6081	% Owned: 100
Mailing Address:	P.O. BOX 6615			
City:	KETCHIKAN	State:	ALASKA	ZIP: 99901

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:



# Alaska Alcoholic Beverage Control Board

## Form AB-17: 2021/2022 License Renewal Application

### Section 3 – Sole Proprietor Ownership Information

#### Corporations, LLC's and Partnerships of ALL kinds should skip this section.

**READ BEFORE PROCEEDING:** Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

### Section 4 – License Operation

**Check ONE BOX for EACH CALENDAR YEAR** that best describes how this liquor license was operated:

1. The license was **regularly operated continuously** throughout each year. (Year-round)

2019	2020
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2. The license was **only operated during a specific season** each year. (Seasonal)

If your operation dates have changed, list them below:

\_\_\_\_\_ to \_\_\_\_\_

2019	2020
<input type="checkbox"/>	<input type="checkbox"/>

3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.

2019	2020
<input type="checkbox"/>	<input type="checkbox"/>

4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. A complete Form AB-29: Waiver of Operation Application

and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.

2019	2020
<input type="checkbox"/>	<input type="checkbox"/>

If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

### Section 5 – Violations and Convictions

Have **ANY** Notices of Violation been issued for this license **OR** has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020?

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.





# Alaska Alcoholic Beverage Control Board

## Form AB-17: 2021/2022 License Renewal Application

### Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Leo W. Norton

Signature of licensee

LEO W. NORTON

Printed name of licensee

MS

Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 8-28-2024

Subscribed and sworn to before me this 14 day of October, 2020.

**Restaurant/Eating Place** applications must include a completed AB-33: Restaurant Receipts Affidavit

**Recreational Site** applications must include a completed Recreational Site Statement

**Tourism** applications must include a completed Tourism Statement

**Wholesale** applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online



Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

### FOR OFFICE USE ONLY

License Fee:	\$ <u>2,500.00</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ <u>2,800.00</u>

AMCO

Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS & PROFESSIONAL  
LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) /  
[Corporations](#) / [Entity Details](#)

## ENTITY DETAILS

### Name(s)

Type	Name
Legal Name	Norton Enterprises Inc.

**Entity Type:** Business Corporation

**Entity #:** 103904

**Status:** Good Standing

**AK Formed Date:** 10/11/2006

**Duration/Expiration:** Perpetual

**Home State:** ALASKA

**Next Biennial Report Due:** 1/2/2022

**Entity Mailing Address:** PO BOX 6615, KETCHIKAN, AK 99901

**Entity Physical Address:** 126 THOMAS ST, KETCHIKAN, AK 99901

### Registered Agent

**Agent Name:** LEO NORTON

**Registered Mailing Address:** PO BOX 6615, KETCHIKAN, AK 99901

**Registered Physical Address:** 126 THOMAS ST, KETCHIKAN, AK 99901

### Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	LEO NORTON	Director, President, Secretary, Shareholder, Treasurer, Vice President	100.00

### Filed Documents

Date Filed	Type	Filing	Certificate
10/11/2006	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
1/23/2009	Biennial Report	<a href="#">Click to View</a>	
10/15/2010	Biennial Report	<a href="#">Click to View</a>	
6/08/2012	Biennial Report	<a href="#">Click to View</a>	
10/03/2013	Biennial Report	<a href="#">Click to View</a>	
5/12/2016	Biennial Report	<a href="#">Click to View</a>	
10/06/2017	Biennial Report	<a href="#">Click to View</a>	
8/21/2020	Biennial Report	<a href="#">Click to View</a>	

COPYRIGHT © STATE OF ALASKA · [DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT](#) ·



**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**NORTON ENTERPRISES, INC**

PO BOX 6615, KETCHIKAN, AK 99901

owned by

NORTON ENTERPRISES, INC.

is licensed by the department to conduct business for the period

October 14, 2020 to December 31, 2022  
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Anderson  
Commissioner



**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**NORTON ENTERPRISES, INC**

PO BOX 6615, KETCHIKAN, AK 99901

owned by

NORTON ENTERPRISES, INC.

**ENDORSEMENT: 52862 - 1**

Effective October 14, 2020 through December 31, 2022

This business license has an endorsement for the physical address shown below:

126 THOMAS ST., KETCHIKAN, AK 99901



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Anderson  
Commissioner



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

October 30, 2020

Norton Enterprises Inc  
DBA: The Potlatch Bar  
Via Email: Beverage Dispensary  
Re: Brewery License #916 DBA: The Potlatch Bar

Dear Applicant:

I have received your application for renewal of your liquor license. Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to your local governing body, your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body will have 60 days to protest the renewal of your license or waive protest.

**A temporary license has been issued for this establishment.**

Your application will be scheduled for the January 2021 board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov) email address if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Olivia Frank".

Olivia Frank  
Occupational Licensing Examiner

## Taylor Lee

---

**From:** Gretchen O'Sullivan  
**Sent:** Monday, November 9, 2020 7:50 AM  
**To:** Taylor Lee; Joseph White; jonathanl@kgbak.us; charlannet@kgbak.us; Corey Bingham; Scott Brainard  
**Cc:** Kim Stanker  
**Subject:** RE: Liquor License Renewal Application

This business is current on Fire Inspections, the Fire Department has no reason to recommend an objection.

Gretchen OSullivan

---

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Friday, November 6, 2020 11:09 AM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; jonathanl@kgbak.us; charlannet@kgbak.us; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Gretchen O'Sullivan <gretcheno@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** The Potlatch Bar

Please respond by **November 19, 2020** in order to put it on the agenda for City Council consideration at the December 3, 2020 meeting.

Taylor Lee  
Deputy City Clerk  
334 Front Street  
Ketchikan, AK 99901  
907.228.5604  
[taylorl@ktn-ak.us](mailto:taylorl@ktn-ak.us)



## Taylor Lee

---

**From:** Jonathan Lappin <jonathanl@kgbak.us>  
**Sent:** Friday, November 6, 2020 11:15 AM  
**To:** Taylor Lee; Joseph White; Charlanne Thomas; Corey Bingham; Scott Brainard; Gretchen O'Sullivan  
**Cc:** Kim Stanker; Richard Harney  
**Subject:** RE: Liquor License Renewal Application

### CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

The Planning Department has no reason to recommend an objection.

Jonathan Lappin, AICP  
Associate Planner

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Friday, November 6, 2020 11:09 AM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; Jonathan Lappin <jonathanl@kgbak.us>; Charlanne Thomas <charlannet@kgbak.us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Gretchen O'Sullivan <gretcheno@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** The Potlatch Bar

Please respond by **November 19, 2020** in order to put it on the agenda for City Council consideration at the December 3, 2020 meeting.

Taylor Lee

## Taylor Lee

---

**From:** Corey Bingham  
**Sent:** Friday, November 6, 2020 11:18 AM  
**To:** Taylor Lee  
**Subject:** RE: Liquor License Renewal Application

Taylor

The Building Division has no reason to recommend an objection.

Corey Bingham  
Building Official  
(907) 228-4737  
[coreyb@ktn-ak.us](mailto:coreyb@ktn-ak.us)



---

**From:** Taylor Lee <taylorl@City.Ketchikan.Ak.Us>  
**Sent:** Friday, November 6, 2020 11:09 AM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; jonathanl@kgbak.us; charlannet@kgbak.us; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Gretchen O'Sullivan <gretcheno@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

## Taylor Lee

---

**From:** Joseph White  
**Sent:** Friday, November 6, 2020 11:38 AM  
**To:** Taylor Lee  
**Subject:** RE: Liquor License Renewal Application

The police department has no objections.

Thanks,

**Joseph White**  
Chief of Police  
Ketchikan Police Department  
361 Main Street  
Ketchikan, Alaska 99901  
907 225-6631  
Josephw@ktn-ak.us

---

**From:** Taylor Lee  
**Sent:** Friday, November 06, 2020 11:09 AM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; jonathanl@kgbak.us; charlannet@kgbak.us; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Gretchen O'Sullivan <gretcheno@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application

Hello everyone-

Attached is a notification from the Alcohol & Marijuana Control Office for Liquor License Renewal Application for liquor license:

**Brewery –**

**Package Store –**

**Club –**

**Restaurant/Eating Place –**

**Beverage Dispensary –** The Potlatch Bar

Please respond by **November 19, 2020** in order to put it on the agenda for City Council consideration at the December 3, 2020 meeting.



## Taylor Lee

---

**From:** Charlanne Thomas <charlannet@kgbak.us>  
**Sent:** Friday, November 6, 2020 11:56 AM  
**To:** Taylor Lee; Joseph White; Jonathan Lappin; Corey Bingham; Scott Brainard; Gretchen O'Sullivan  
**Cc:** Kim Stanker  
**Subject:** RE: Liquor License Renewal Application

### CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This business is current on all applicable taxes.

Thank you



*Charlanne J Thomas*  
*Accounting Supervisor*  
*Ketchikan Gateway Borough*  
*1900 First Avenue, Suite 118*  
*Ketchikan, AK 99901*  
*(907) 228-6613*  
*(907) 228-6698 fax*  
*<https://www.kgbak.us/>*



**From:** Taylor Lee [mailto:taylorl@City.Ketchikan.Ak.Us]  
**Sent:** Friday, November 6, 2020 11:09 AM  
**To:** Joseph White <JosephW@City.Ketchikan.Ak.Us>; Jonathan Lappin <jonathanl@kgbak.us>; Charlanne Thomas <charlannet@kgbak.us>; Corey Bingham <coreyb@City.Ketchikan.Ak.Us>; Scott Brainard <scottb@City.Ketchikan.Ak.Us>; Gretchen O'Sullivan <gretcheno@City.Ketchikan.Ak.Us>  
**Cc:** Kim Stanker <KimS@City.Ketchikan.Ak.Us>  
**Subject:** Liquor License Renewal Application